



JOB DESCRIPTION

Vacancy:	Project Manager
Reference:	GRPITPM6
Date:	28 March 2019
Contract:	Permanent
Reporting to:	Senior Project Manager
Location:	Newforge Lane, Belfast

Your new company...

As Viridian Group we are already working for you every day.

How? As Ireland's leading energy provider, we generate and supply energy to hundreds of thousands of homes and businesses across the island of Ireland via our **Power NI**, **Power Procurement** and **Energia** businesses. Chances are, when you flick the switch we've had something to do with the lights coming on.

As you can imagine, powering over 1 million customers takes a pretty big team of people who are as powerful and energetic as the electricity we supply. Our industry is in a constant state of change and we need exceptional people like you to help us deliver the future of energy. So... are you ready to switch on your career with Ireland's leading energy provider?

What we offer...

Joining us on a permanent basis, you'll receive a competitive salary plus an attractive bonus structure. With a market leading benefits package including up to 36 days leave a year (25 days annual leave and 11 days bank/public holidays), generous company pension scheme, private healthcare for all the family, access to Learning and Development opportunities, Wellbeing Programme, Subsidised Gym Membership and free onsite car parking!

Your new role...

The successful candidate will be highly self-motivated, results driven IT Professional with a proven track record in delivering IT projects to meet business needs and has a solid IT technical background. The successful candidate will report to the Viridian Programme Management Office Senior Project Manager and will be responsible for delivering and implementing IT Projects for the Viridian Group.

Main Duties:

- Manage multiple project deliveries from initiation through to implementation and project closure
- Management of third party vendors against agreed work packages
- Represent the projects/program and its objectives in all governance / compliance / regulatory forums
- Assess and report status of all projects in an objective manner, maintaining project



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- transparency and accurate status; keeping the PMO and stakeholders informed
- Proactively identify, resolve, and escalate (as needed) projects/program risks/issues to the PMO and stakeholders as needed
 - Proactively plan staffing and make dynamic adjustments to maximise resource efficiencies and achieve project results
 - Meet financial objectives by forecasting requirements; preparing an annual budget; scheduling expenditures; analysing variances and initiating corrective actions
 - Accountable for understanding business objectives and how the project delivers them; driving adjustments in the project to more effectively achieve desired business results
 - Be able to adapt and respond to changes both inside and outside the project
 - Be able to predict risk areas, design mitigation/contingency strategies and execute on these strategies to avoid issues
 - Be able to lead across a wide variety of project types
 - Liaise with internal customers to design functional enhancements and identify gaps
 - Manage and report project costs to the PMO and stakeholders as needed
 - Carry out any other duties that may reasonably be required from time to time

Benefits and Location

The post will be offered on a permanent personal contract basis and will include an attractive benefits package, including a salary to reflect the skills and experience of the successful candidate. The post will be based in our offices at Newforge Lane, Belfast.

PERSONNEL SPECIFICATION

Knowledge and Experience:

Essential

- Experience in delivery of IT projects with the ability to work on complex, multiple work streams or projects simultaneously
- Experience in all phases of Software Development Lifecycle
- Ability to coordinate and motivate team members to deliver based on agreed milestones
- Experience of preparing and submitting budget proposals, monitoring and reporting of financial information
- Experience of managing third party suppliers
- Highly computer literate with a strong understanding of Microsoft Office applications and experience of Microsoft Project
- Commercial experience
- Current driving licence and access to a car

Desirable

- Experience of delivering projects to, or supporting systems for, the Energy and Utility sectors
- PRINCE2/PMP certification
- Experience of delivering projects in an Agile or matrix environment



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Competencies:

Communication
Judgement / Decision Making
Drive for Results
Takes Ownership

Additional Requirements:

The job requires a considerable degree of commitment, flexibility and adaptability on the part of the job holders to meet quality standards and work deadlines. The individual must have a forward thinking approach and be able to work independently. Full driving licence and access to transport is required to travel to Group sites.

To apply

Please email your CV to careers@viridiangroup.co.uk to be considered for this role. Please also complete and send the attached Monitoring form to monitoringofficer@viridiangroup.co.uk. Both emails should include your National Insurance Number and have the reference and job title GRPITPM6 Project Manager in the subject header.

All correspondence will be communicated via email. A reserve list may be held for 6 months in which you will be placed if you are suitable for the role.

The closing date for applications is 11 April 2019.

Viridian Group is an equal opportunities employer.



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