

Power NI Business Analyst Student Placement

Do you want a job that doesn't feel like one, or where you don't dread Mondays? Well, here at Power NI we work hard, but we know how to have fun. With Christmas parties, tasty food and treats, lots of fun charity fundraising events; your 12 month placement will fly by!

Your new company...

For starters, at Power NI you will work with smart people, you'll rub shoulders with some of the brightest, most passionate people in the business. We have a real mix of staff; from those with a wealth of experience to younger members who are all over everything that is new. You'll learn a lot!

Your new role...

We are offering a 12 month student placement within Service Operations. Working with key management information from across a range of applications, you will be continually encouraged to analyse data, identify trends and correlations, and prepare reports, graphs and materials for management to enable improvements across the business to help us get maximum value. In a fast paced business, you will develop your skill set and business knowledge to maintain exceptional quality and delivery.

Main Duties

- Assisting with all aspects of business analysis and management information reporting
- Assisting with the development and implementation of appropriate management information systems and reporting tools
- Responsible for analysing data, identifying trends and correlations
- Preparing robust, detailed accurate reports and commentary for management review
- Investigating root causes of potential errors and helping to implement effective solutions
- Analysing existing business processes and systems, recommending and implementing continuous improvements
- Arranging charity and team building events for the Antrim site
- Liaise with Management Team to develop better reporting mechanisms and contribute to process improvement activity where appropriate
- Assist with the management of staff incentive pilots, via the collection of relevant statistics and reporting of these results to staff

SALARY AND BENEFITS

What will you get?

A very competitive salary with the opportunity to earn a bonus of up to £500 at the end of your placement. This role will be based in our offices in Antrim which offers free coffee/tea and kitchen facilities, along with soft rooms for informal meetings and a recreational area for break times.

The successful candidate will be enrolled into the Company Pension Scheme with an employer contribution of up to 6%, and will also avail of 20 days holiday per year plus 11 statutory days. A range of additional employee benefits include: employee assistance programme, social clubs and subsidised gym membership.

IGNITE Programme

On placement you will be welcomed onto the IGNITE Student Placement Programme where you will learn more about team building, personal effectiveness, building resilience and presenting yourself, all skills that will not only benefit you on placement, but throughout your whole career. Find out more about our student Programme by visiting us at Student Fairs or email us at: hr@viridiangroup.co.uk

PERSON SPECIFICATION

Knowledge and Experience

Essential Criteria

- Applicants must be studying for an honours degree in a relevant discipline, but preferably with a mathematical/statistical element and have completed year 2 by June 2019.
- Module results to date must have a combined average in excess of 60%, up to and including 2018 Semester results.
- Excellent numerical and analytical skills with the ability to present findings and recommendations in a clear and concise manner
- Able to demonstrate understanding of data analysis techniques
- Excellent working knowledge of reporting tools and MS Excel

Desirable Criteria

- The module results combined average may be increased if we have a high level of interest.

Competences

- Drive for Results
- Managing Relations
- Judgement / Decision Making
- Communication

What are you waiting for...?

Please email your CV to careers@viridiangroup.co.uk, quoting **'Power NI- Business Analyst Placement Student'** in the subject line. Please ensure that your application demonstrates how you meet the criteria outlined above. All correspondence will be communicated via email.

Additionally, please complete the attached Equality Monitoring Form and return to monitoringofficer@viridiangroup.co.uk quoting **'Power NI- Business Analyst Placement Student'** in the subject line. Your application will be considered incomplete if you fail to return both monitoring form and CV. **The closing date for receipt of applications is 13th January 2019.**